

Minutes 01/02/2018

Board Attendance: Sue Garrity, Lynn Bergen, Theresa Kidd, Ken Jensen, Shannon Vlastic, Ryan Fewins-Bliss

Public: Derek Barth & Alex Suarez, library staff

Meeting called to order at 6:05pm by Sue.

Moment of civic reflection.

Lynn moves to approve tentative agenda, Shannon 2nd, all in favor.

Public Comment: none.

Disclosure of conflicts of Interest: none.

Lynn moves to accept last week's minutes, Theresa 2nd, all in favor.

Presentation by Kate Pohjola Andrade from Woodlands Cooperative.

DISCUSSION:

Tonight's Township board meeting lasted 25 minutes, transition proposal approved as drafted without contest.

Regarding lease: letters written from board and from Dan Wietecha to Daryl Kesler. No response received so far.

Woodlands Cooperative: BTPL cannot apply for State Aid until October. Because Woodlands Co-op bills through state aid, can we still enroll with Woodlands prior to that? At what cost? Put on agenda for January 16th.

Acquisition of attorney: no response yet from Anne Seurnyck.

ASK/ Jeff Shannon: phone call. Total Service including Mon-Fri help desk, \$850/month. Will stop in and check on current systems with Alex and Sue, potentially prior to next meeting. More info to follow. Put on agenda for 1/16.

ILS's: Ken contacting one new vendor as well as three he has been in contact with regarding time frame from purchase to setup as well as how system works with our catalog. Theresa doing some tours with local libraries.

Reminder: Dewitt Library Board meeting, 5pm on 1/11/2018 in annex behind building. Sue attending.

ACTION:

Shannon moves to empower Sue to negotiate price with KDL consulting for all aspects of hiring a new director up to actual interview, including recruiting, references, and narrowing of applicant pool including first level phone interviews. Lynn 2nd, all in favor.

NEW BUSINESS:

Overdrive: need more info about fees. Put on agenda for 1/16.

Keep on agenda for future meetings:

-ID of vendors for other services

-lists of policies

HC Berger copier: will lease, will not use coin op option as library can charge for copies on own. Will wait for funding from township to come in before we sign lease.

No treasurer's report as there is no funding yet from township. FINANCIAL REPORT ON NEXT AGENDA.

Days of operation: Shannon moves to close on MLK Day and to continue with township policy regarding holiday employee pay until we develop our own policy. Ryan 2nd, all in favor.

Consent agenda? Not needed at this time as there are not large amounts of consent business to attend to like there is at the township. Keep in mind for future if needed.

Michigan Municipal League: \$175 to join pool. Insurance \$2,253/ year. Workers Comp \$208/ year.

Note: library is covered for events serving alcohol as long as no fees are charged for participation (ex: book and brew night.)

Currently the library is double insured, as we are covered on our own policy and continuing to pay Bath Townships policy until it runs out.

Lynn moves to retro-approve insurance policies as presented, Theresa 2nd, all in favor.

Librarian report: numbers up from last December.

PUBLIC COMMENT: none.

BOARD COMMENT:

Lynn: need to look into cameras, security system, cost- add to next agenda.

Shannon: salt and shovel needed as parking lot gets very icy.

Ryan: received email from Dan Wietecha. Steve will call him tomorrow regarding check for funding.

Ryan moves to adjourn, Lynn 2nd, all support.

Meeting adjourned at 8:19pm.